**LOUISIANA UNIFORM LOCAL SALES TAX BOARD**

 **REGULAR MEETING**

**700 North 10th St, Baton Rouge, LA – Room 3**

 **NOVEMBER 2, 2017 10:00 AM**

 **- A G E N D A** –

**CALL TO ORDER**

**PUBLIC COMMENT**

1. **Roll call**
2. **Acceptance of Public Comment Card**
3. **Acceptance of Proxy Form**
4. **Presentation on Ethics – Brett Robinson**
5. **Approve minutes of October 11, 2017 meeting**
6. **Change regular meeting date to the second Thursday of each month**
7. **Appointment of LULSTB Secretary as Custodian of Records**
8. **Appointment to Uniform Return & Remittance Advisory Board from a list of three names submitted by LATA (Kressynda Krennerich, Melanie David, Michael Norton)**
9. **Notice of Public Hearing on Proposed Louisiana Uniform Local Sales Tax Board Budget 2018**
10. **Issuance of RFP for Fiscal Agent**
11. **Motion to seek legislative authority to allow LULSTB employees to participate in Municipal Employees Retirement System (MERS)**
12. **Assignment of tasks: Mark West – Budget & Location of Office Space; Greg Ruppert – RFP for Fiscal Agent & MERS Legislation; Tiffani Delapasse – Technology, Logo & Forms; Amber Hymel – Collector Database**
13. **Discussion of posting LULSTB Administrative Rules (Proxy, Public Comment) on Division of Administration Boards & Commissions Website**
14. **Other Business**

**ADJOURNMENT**